

Description

This qualification is designed to build a strong foundation in management for junior managers or those aspiring to such roles. Covering a broad spectrum of competencies, the course focuses on essential skills such as gathering and analyzing information, motivating teams, negotiating, and managing budgets. You will also learn to comply with organizational standards and navigate the complexities of business strategy within your area of responsibility. The program shapes well-rounded managers capable of planning, organizing, leading, and controlling within their teams while promoting ethical behavior and understanding the impact of crucial issues like HIV/AIDS in the workplace.

Why this qualification?

This qualification is pivotal for developing the management skills necessary to excel in any industry or sector. It provides a pathway to higher education and supports lifelong learning, ensuring adaptability in the ever-evolving job market. By mastering leadership, self-management, people management, and management practices, you will be able to manage systems, resources, and teams more effectively. This program empowers you to make informed decisions and respond to economic and workplace challenges confidently. By enhancing your productivity and efficiency, this course significantly increases your value as a manager within South Africa's diverse occupational landscape.

SA
CAMPUS

Generic Management National Certificate

NQF 4

150 Credits

SAQA ID: 57712

Accreditation: SERVICE SETA

Enhance your leadership capabilities and elevate your career with our comprehensive Generic Management qualification. Ideal for aspiring junior managers and current team leaders, supervisors, foremen, and section heads, this program equips you with the essential skills and knowledge to thrive in various organizational settings. Whether in small businesses or larger enterprises, our course prepares you to manage effectively and ethically in today's dynamic work environments.

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Learners are to choose a specialization area and Elective Unit Standards at least to the value of 22 credits.

Elective Component

- Administration (Learning Programme ID 58344)
- Archaeology (Learning Programme ID 58347)
- Disaster Risk Management (Learning Programme ID 64870)
- Food Manufacturing (Learning Programme ID 58345)
- General Management (Learning Programme ID 74630)
- Golf Management (Learning Programme ID 58343)
- Human Resource Support (Learning Programme ID 93950)
- Inventory and Inventory Control (Learning Programme ID 83987)
- Manufacturing Control (Learning Programme ID 83989)
- Planning and Scheduling Techniques (Learning Programme ID 83988)
- Process Manufacturing (Learning Programme ID 79286)
- Public Administration (Learning Programme ID 58346)
- Salon Management (Learning Programme ID 80746):
- School Governing Bodies (Learning Programme ID 74672)
- Service Station Site Management (Learning Programme ID 66309)
- Sheriffing (Learning Programme ID 64269):
- Sport Management (Learning Programme ID 80766)
- Wholesale and Retail Management (Learning Programme ID 63333)

Last date for enrolment:

2026-06-30

Mode:

Blended Learning

Duration:

12 Months

Entry Requirements:

Communication at NQF Level 3.
Mathematical Literacy at NQF Level 3
Computer Literacy at NQF Level 3.

Take Note